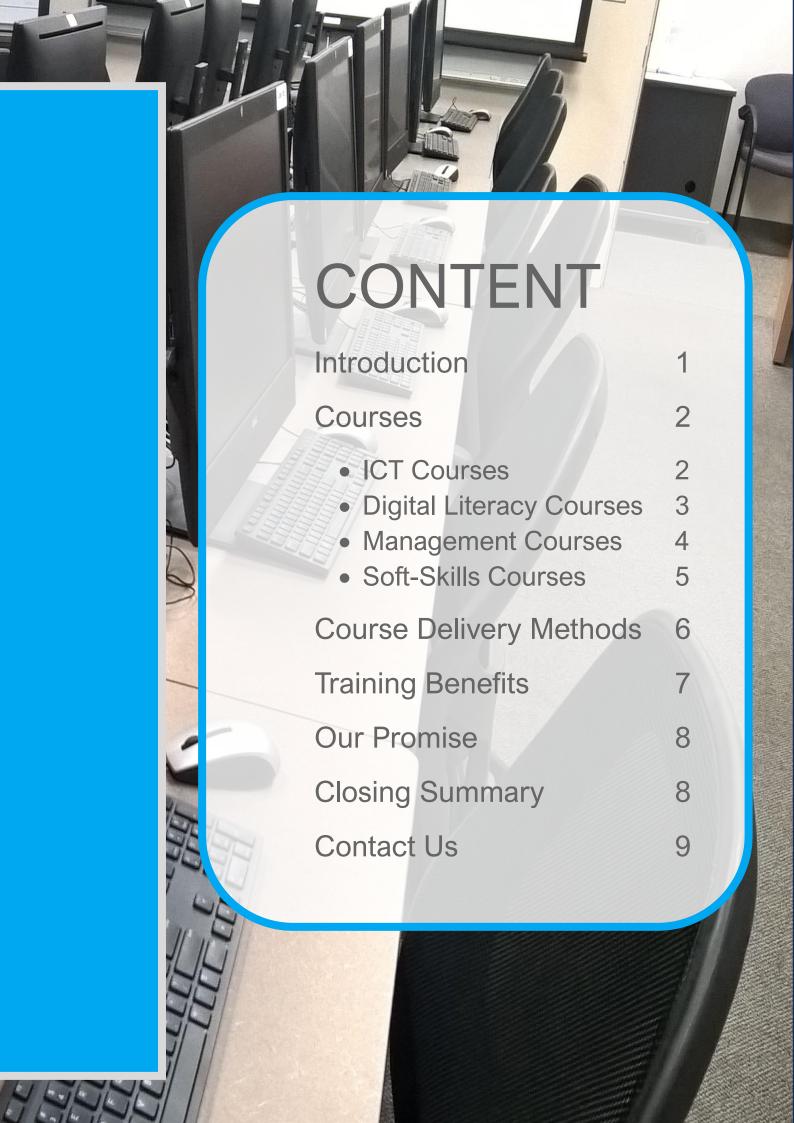# Empresa
Solutions

Training
Brochure

CONTENT

Introduction

Empresa Solutions' Training Division is an experienced provider of professional training solutions to our valued clients from both public and private sectors.

With over 10 years of experience in delivering highly specialized training to our customers all over Africa and Asia continents, our courses are equipped to meet any of your training demands.
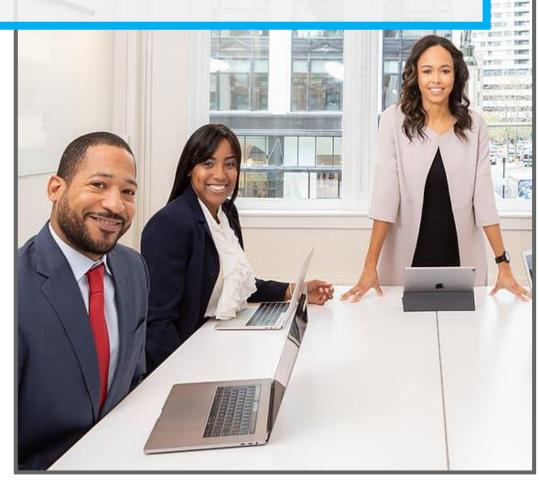
All our experienced instructors provide tailored guidance and support to ensure that our courses achieve the desired goals of each individual.

We offer a range of courses in ICT, soft skills, digital literacy, and management to support the career growth of our students.

COURSES

ICT Courses

Code	Name	Duration	Delivery Method
E-IT1LB01	Linux Basics	1 week	Classroom-based. On-site. Virtual classroom.
E-IT1LA01	Linux Administration	2 weeks	Classroom-based. On-site. Virtual classroom.
E-IT1LS01	Linux Scripting	2 weeks	Classroom-based. On-site. Virtual classroom.
E-IT1LS02	Linux Security	2 weeks	Classroom-based. On-site. Virtual classroom.
E-IT1NGN01	Next-Generation Networks (NGN), Software-Defined Networking (SDN), and the Fourth Industrial Revolution (4IR)	3 weeks	Classroom-based. On-site. Virtual classroom.
E-IT1NS01	Computer Networking – Security	2 weeks	Classroom-based. On-site. Virtual classroom.
E-IT1CS01	Cyber Security 1	1 week	Classroom-based. On-site. Virtual classroom.
E-IT1CS02	Cyber Security 2	2 weeks	Classroom-based. On-site. Virtual classroom.

Digital Literacy Courses

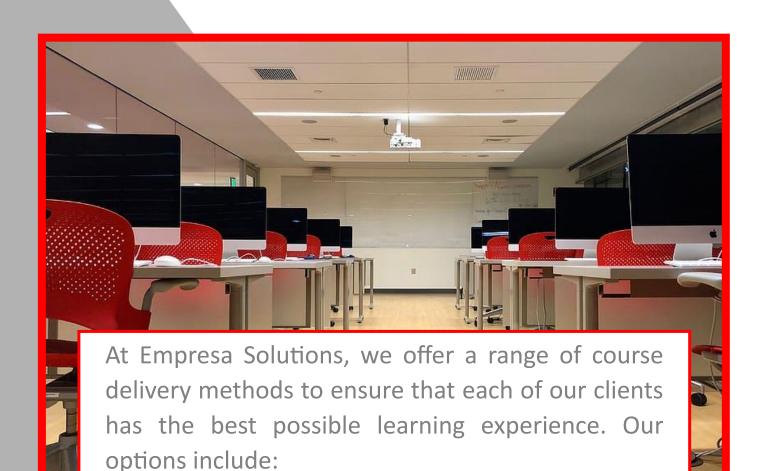| Code	Name	Duration	Delivery Method
E-DL1DB01	Digital Basics	1 week	Classroom-based. On-site. Virtual classroom.
E-DL1DF01	Digital File Management	1 week	Classroom-based. On-site. Virtual classroom.
E-DL1DC01	Digital Communication	1 week	Classroom-based. On-site. Virtual classroom.
E-DL1DS01	Digital Security	1 week	Classroom-based. On-site. Virtual classroom.
E-DL2DC01	Digital Collaboration	1 week	Classroom-based. On-site. Virtual classroom.
E-DL1WP01	Word Processing	1 week	Classroom-based. On-site. Virtual classroom.
E-DL1SA01	Spreadsheet Applications	1 week	Classroom-based. On-site. Virtual classroom.
E-DL1PS01	Presentation Software	1 week	Classroom-based. On-site. Virtual classroom.
E-DL1DP01	Database Programs	1 week	Classroom-based. On-site. Virtual classroom.

Business Courses

Code	Name	Duration	Delivery Method
E-MN1LS01	Leadership	1 week	Classroom-based. On-site. Virtual classroom.
E-MN1RM01	Risk Management	1 week	Classroom-based. On-site. Virtual classroom.
E-MN1CM01	Change Management	1 week	Classroom-based. On-site. Virtual classroom.
E-MN1PM01	Performance Management	1 week	Classroom-based. On-site. Virtual classroom.
E-MN1QC01	Quality Control	1 week	Classroom-based. On-site. Virtual classroom.
E-MN2PM01	Project Management	2 weeks	Classroom-based. On-site. Virtual classroom.
E-MN1QC01	Conflict Management	1 week	Classroom-based. On-site. Virtual classroom.

Soft-Skills Courses

Code	Name	Duration	Delivery Method
E-SS1CS01	Communication Skills		Classroom-based. On-site. Virtual classroom.
E-SS1LS01	Leadership Skills		Classroom-based. On-site. Virtual classroom.
E-SS1SM01	Stress Management		Classroom-based. On-site. Virtual classroom.
E-SS1CM01	Change Management		Classroom-based. On-site. Virtual classroom.
E-SS1CS01	Customer Service	3 days	Classroom-based. On-site. Virtual classroom.

Course Delivery Methods

At Empresa Solutions, we offer a range of course delivery methods to ensure that each of our clients has the best possible learning experience. Our options include:

- **Classroom-based (CB):** In-person courses with instructors and interactive workshops.
- **On-site (OS):** Tailored courses integrated into existing systems with direct access to trainers.
- **Virtual classroom (VC):** Convenient online courses, utilizing advanced technologies for engaging training.

Training benefits

Career opportunities: Up-to-date skills enable more job opportunities.

Knowledge & Understanding: Gain in-depth knowledge & apply it in the workplace.

Confidence: Build confidence & self-belief in a supportive environment.

Interpersonal Skills: Develop communication, collaboration & problem-solving skills.

Credibility: Gain a certificate of completion demonstrating commitment to professional development.

Our Promise

Flexible Learning: We offer online and in-person courses to suit different learning styles and preferences.

Quality Instruction: Our instructors are experienced professionals who have implemented successful training programs.

Customization: We offer customized courses for corporations and organizations to meet the specific needs of their teams.

End-to-End Support: We provide end-to-end support for our courses, from initial inquiry to post-completion follow-up.

Quality Content: Our courses include up-to-date materials and resources to ensure that participants receive the best possible training.

Closing Summary

We believe that everyone has unlimited potential to become the best version of themselves. Our professional training courses will help give individuals the skills and knowledge they need to take their career to the next level. We offer flexible learning options with experienced instructors, comprehensive support, and up-to-date content. If you're looking for a reliable training partner that cares about your success, then Empresa Solutions is the right choice

for you.

Contact Us

Address: 156 Silver Pines
29 North Road
Benoni
East Rand
1514

South Africa

Mobile: +27 61 499 3675
+27 82 712 3957

Email: info@empresa.co.za

Website: www.empresa.co.za
www.training.empresa.co.za

"Unlock Your Potential: Professional Training from Empresa Solutions."

www.empresa.co.za